

August 15, 2023

The Otoe County Board of Commissioners convened in regular session at 8:30 a.m. on August 15, 2023, to audit and sign regular claims and payroll claims and to take care of such other matters as are on the agenda for this meeting. Advance notice of this meeting was published in the Nebraska City News Press and posted in at least three public places, including the County's website. This meeting was open to the Public, and the agenda was kept current, and is on file for public inspection at the office of the Otoe County Clerk during regular business hours.

The meeting was called to order by Commissioner Jerad Sornson. Answering present at roll call were Commissioner Sornson, Commissioner Freshman, Commissioner Parsons, and Commissioner Crownover. Commissioner Cole was absent.

Commissioner Sornson informed the public in attendance that a current copy of the Open Meetings Act was posted to the right of the door of the courtroom.

Freshman made a motion, seconded by Crownover, to accept the agenda as posted. Voting aye were Sornson, Freshman, Parsons, and Crownover. Nay – none. Motion carried.

Crownover made a motion, seconded by Freshman, to accept the minutes from the previous meeting and not have them read as each member was furnished with a copy of same. Voting aye were Commissioners Freshman, Parsons, Crownover, and Sornson. Nay – none. Motion carried.

Having reviewed the regular claims in advance of this meeting, Parsons made a motion, seconded by Freshman, to approve payment of the regular claims. Voting aye were Parsons, Crownover, Sornson, and Freshman. Nay – none. Motion carried.

Parsons made a motion, seconded by Freshman, to audit and sign payroll claims. Voting aye were Parsons, Crownover, Sornson, and Freshman. Nay – none. Motion carried.

Pursuant to State Statute 33-106.02, Chairman Sornson acknowledged receipt of the monthly report from the Clerk of the District Court certifying fee collections in the amount of \$28,292.14 for the month of July 2023. Said report will be filed in the County Clerk's Office.

Freshman made a motion, seconded by Crownover, to approve the 2023 inventory statements. Voting aye were Sornson, Freshman, Parsons, and Crownover. Nay – none. Motion carried.

Freshman made a motion, seconded by Crownover, to adopt Resolution #8-15-23-24 to approve increasing the restricted funds by 1% for FY 2023-2024. Voting aye were Freshman, Parsons, Crownover, and Sornson. Nay – none. Motion carried.

The request for proposals for replacing the jail roof had been advertised and were accepted through August 14, 2023, with the bid opening occurring during today's meeting. The following bids were received:

Vendor	Price	Warranty
Neemann & Sons	\$80,789	15 Year
Neemann & Sons	\$88,108	20 Year
Strong 1, LLC	\$86,000	20 Year
Strong 1, LLC	\$59,000	20 Year
Schoen's	\$64,370.99	10 Year Workmanship
Weathercraft	\$61,100 / \$62,810	15 Year
Weathercraft	\$63,288 / \$64,998	20 Year
Weathercraft	\$68,091 / \$71,511	20 Year w/ Puncture Coverage

Each bid provided details of the proposal to include, labor, materials, etc. The bids will be held on file in the Clerk's office. There was discussion of more time being needed to review the bid proposals. Freshman made a motion, seconded by Parsons, to table awarding the bid for the jail roof replacement until the August 29, 2023, meeting. Voting aye were Parsons, Crownover, Sornson, and Freshman. Nay – none. Motion carried.

Sornson opened a public hearing to hear comments regarding properties owned by Otoe County that are currently not being used for county purpose. Sornson explained that the properties may have been obtained through tax sales or foreclosures. Seth Hawkins, Deputy County Attorney, stated that the board would need to determine if the properties should be sold, the fair market value of each property, and the sale date of the properties. He explained that several of the parcels are neighboring parcels to those owned by the City of Nebraska City. In statute, those parcels could be sold to the City of Nebraska City as another political subdivision if they would choose to purchase the property. Mr. Hawkins read the parcels of the proposed parcels. A spreadsheet had been provided with the parcel information and a proposed value from the County Assessor. Sornson noted that this spreadsheet was to be made part of the minutes and was to be used for the record. The full spreadsheet will be available in the clerk's office. The parcel number and proposed values are:

Parcel	Proposed Value	Parcel	Proposed Value
001619500	\$523	004954000	\$2,420 Ag
000323000	\$871		\$6,862 Res.
001182000	\$1,390	004999000	\$2,309
001453500	\$300	005151000	\$985
001653500	\$90	005202500	\$790
001932000	\$1,469	005301500	\$5,910
002208500	\$691	005328500	\$6
002713000	\$129	005392500	\$154
002937000	\$1,070	005408500	\$461
003829500	\$4,400	005419000	\$739
004852000	\$422	005431500	\$230

Freshman made a motion, seconded by Sornson, to approve that the proposed County owned properties should be sold. Voting aye were Crownover, Sornson, Freshman, and Parsons. Nay – none. Motion carried. Freshman made a motion, seconded by Parsons, to accept the worksheet's proposed value as the fair market value of the parcels. Voting aye were Sornson, Freshman, Parsons, and Crownover. Nay – none. Motion carried. Parsons made a motion, seconded by Freshman, to set the sale date of the proposed County owned properties as

October 10, 2023, at 10:00 a.m. in the District Courtroom, Room 208. Voting aye were Freshman, Parsons, Crownover, and Sornson. Nay – none. Motion carried.

Gregg Goebel, Emergency Management Director, presented a report of a transition from a Radiological Emergency Response Plan to a Reception-Care-Decontamination (RCC) Plan.

Cody and Shayla Beecham were present to express their concerns about the road located at 8th and Giles. They indicated that they and a neighbor had received letters from the County Attorney a year ago instructing them to remove any structures from the right of way, and that they had removed theirs, but the other party had not. Mr. Beecham stated that there are crops planted in the county right of way. He stated that Mr. Royal and Mr. Humm are doing dirt work to the road. The Beechams had frustrations that they had completed the project requested by the county and that the other party has not and that there has been no action in a year. Jenniffer Panko-Rahe, County Attorney, addressed the Beechams. She thanked them for complying to the request to remove their structures within the timeframe provided. She indicated that the process to take action and issue a citation would take time and that the situation is not being ignored.

Parsons made a motion, seconded by Freshman, to adopt Resolution #8-15-23-25 to authorize the Chairman to sign the Annual Certification of Program Compliance to Nebraska Board of Public Roads Classifications and Standards 2023. Jon Brinkman, Highway Superintendent noted that the annual report and budget is not complete, and this certification has been done after those items are finished in the past. Jenny Bassinger, County Clerk, stated that the instructions provided with the resolution and certification state to complete the certification at the next board meeting and to return the documents prior to October 31, 2023. To ensure that completing the certification in August was permissible, the clerk had a phone conversation the week prior to the meeting with LeMoyne Schulz, Nebraska Department of Transportation, Secretary of the Board. Mr. Schulz indicated to the clerk that the budget and state road report do not need to be completed and the certification could be presented at the next board meeting. Voting aye were Parsons, Crownover, Sornson, and Freshman. Nay – none. Motion carried.

Highway Superintendent Jon Brinkman presented the road report: clean out ditches and rebuilding road at G & 36 East (672); unload culvert at E & 40 to replace LWC (684); debris removal at H & 46 West; planked bridges at G & 26 S, B & 8 N, B & 14 E; installed a new 48" culvert at K and Angle Road. Both crews have been rocking and grading roads, and fixing storm damage. Update on the closing of P & 28 East, Structure 23210: Brinkman and Parsons met with NRD and NRCS on July 21st to look into funding.

Sornson announced that following a brief recess, the meeting would continue with budget discussions.

Parsons made a motion, seconded by Crownover, to recess at 9:17 a.m. Voting aye were Crownover, Sornson, Freshman, and Parsons. Nay – none. Motion carried. Freshman made a motion, seconded by Crownover, to reconvene at 9:32 a.m. Voting aye were Sornson, Freshman, Parsons, and Crownover.

Budget discussions were had between the board and several department heads.

Parsons made a motion, seconded by Sornson, to recess at 10:13 a.m. Voting aye were Freshman, Parsons, Crownover, and Sornson. Nay – none. Motion carried. Freshman made a motion, seconded by Parsons, to reconvene at 10:22 a.m. Voting aye were Parsons, Crownover, Sornson, and Freshman. Nay – none. Motion carried.

Budget discussions continued.

Freshman made a motion, seconded by Parsons, to adjourn the meeting at 11:59 a.m. Voting aye were Parsons, Crownover, Sornson, and Freshman. Nay – none. Motion carried.

I, Jennifer Bassinger, County Clerk of Otoe County, do hereby certify that the above minutes were taken by me, and are true and correct to the best of my knowledge, and I therefore set my hand and affix the county seal this 15th day of August 2023.

Jennifer Bassinger
Otoe County Clerk