

January 14, 2025

The Otoe County Board of Commissioners convened in regular session at 8:31 a.m. on January 14, 2025, to audit and sign regular claims and payroll claims and to take care of such other matters as are on the agenda for this meeting. Advance notice of this meeting was published in the Nebraska City News Press and posted in at least three public places, including the County's website. This meeting was open to the Public, and the agenda was kept current, and is on file for public inspection at the office of the Otoe County Clerk during regular business hours.

The meeting was called to order by Commissioner Jerad Sornson. Answering present at roll call were Commissioner Sornson, Commissioner Freshman, Commissioner Parsons, Commissioner Crownover, and Commissioner Cole.

Commissioner Sornson informed the public in attendance that a current copy of the Open Meetings Act is posted near the door of the meeting room. Additional copies are available upon request.

Freshman made a motion, seconded by Crownover, to accept the agenda as posted. There being no further discussion, Chairman Sornson called for a vote. Voting aye were Sornson, Freshman, Parsons, Crownover, and Cole. Nay – none. Motion carried.

Cole made a motion, seconded by Parsons, to accept the minutes from the previous meeting and not have them read as each member was furnished with a copy of same. There being no further discussion, Chairman Sornson called for a vote. Voting aye were Commissioners Freshman, Parsons, Crownover, Cole, and Sornson. Nay – none. Motion carried.

The meeting was turned over to the County Clerk for the election of a Chairman of the Board for year 2025. The Clerk called for nominations from the floor. Commissioner Freshman nominated Commissioner Jerad Sornson as Chairman of the Board. There being no other nominations, Cole made a motion, seconded by Freshman to close nominations and appoint Commissioner Jerad Sornson as Chairman of the Board for year 2025. Voting aye were Commissioners Parsons, Crownover, Cole, Sornson and Freshman. Nay – none. Motion carried.

The Clerk called for nominations from the floor for election of a Vice-Chairman of the Board for year 2025. Commissioner Sornson nominated Commissioner Rick Freshman as Vice-Chairman of the Board. There being no other nominations, Cole made a motion, seconded by Crownover to close nominations and appoint Commissioner Rick Freshman to be Vice-Chairman of the Board for year 2025. Voting aye were Commissioners Crownover, Cole, Sornson, Freshman and Parsons. Nay – none. Motion carried.

The meeting was returned to the Chairman of the Board.

Chairman Sornson made the following miscellaneous board appointments for year 2025:

SENDD (Southeast Nebraska Development District)/ RCEDD River County Economic Development District: Commissioner Cole will serve as the Otoe County representative and Commissioner Sornson will serve as the alternate.

NCAEDC (Nebraska City Area Economic Development Corporation): Commissioner Freshman will serve as the Otoe County representative with Commissioner Cole will serve as the alternate.

REGION V / APACE: Commissioner Crownover will serve as the Otoe County representative and Commissioner Parsons will serve as the alternate.

BRAAA (Blue Rivers Area Agency on Aging): Commissioner Crownover will serve as the Otoe County representative and Commissioner Freshman will serve as the alternate.

Southeast District Health: Commissioner Parsons will serve as the Otoe County representative and Commissioner Cole will serve as the alternate.

Road & Bridge Committee: Commissioner Freshman and Commissioner Sornson will serve as representatives.

Cole made a motion, seconded by Freshman, to appoint Joshua Keithley of Midwest Engineers as Otoe County Highway Superintendent for 2025. Voting aye were Sornson, Freshman, Crownover, and Cole. Nay – none. Motion carried.

Cole made a motion, seconded by Freshman, to designate the County website as an official means of publication for 2025. Voting aye were Sornson, Freshman, Parsons, Crownover, and Cole. Nay – none. Motion carried.

Parsons made a motion, seconded by Freshman, to appoint the following financial institutions as depositories for Otoe County in 2025: Commercial State Bank, Nebraska City, First Nebraska Bank, Nebraska City, Farmers and Merchants Bank, Palmyra, NPAIT (Nebraska Public Agency Investment Trust), Riverstone Bank, Arbor Bank & Trust, Nebraska City, Countryside Bank, Unadilla, First Bank of Nebraska, Syracuse, Premier Bank, Nebraska City, and Union Bank & Trust as financial depositories for 2025. Voting aye were Freshman, Parsons, Crownover, Cole, and Sornson. Nay – none. Motion carried.

Having reviewed the regular claims in advance of this meeting, Cole made a motion, seconded by Freshman to approve payment of the regular claims. Voting aye were Parsons, Crownover, Cole, Sornson, and Freshman. Nay – none. Motion carried.

Claims Approved Jan. 14, 2025

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|-------------------------------------|-----|------------|----------------------------------|-------------|-------------|
| ALL COPY PRODUCTS, INC | srv | \$189.34 | SAPP BROS,INC -LINCOLN - FUEL | srv | \$19,883.98 |
| AMAZON CAPITAL SERVICES | sup | \$179.96 | SCHMITZ LAND SURVEYING INC | srv,mileage | \$2,969.08 |
| AMAZON CAPITAL SERVICES | sup | \$804.93 | DAVID SCHMITZ | mileage | \$209.04 |
| AMAZON CAPITAL SERVICES | sup | \$493.30 | SIRCHIE AQUISITION CO LLC | sup | \$297.00 |
| AMAZON CAPITAL SERVICES | sup | \$360.15 | SYRACUSE AREA HEALTH | srv | \$295.25 |
| AMERICAN RECYCLING & SANITATION INC | srv | \$447.61 | TECHNOLOGY GROUP SOLUTIONS LLC | srv | \$5,785.32 |
| TANYA BEHREND | mil | \$28.00 | TK ELEVATOR CORPORATION | srv | \$342.68 |
| MATTHEW BENDER & CO INC | sup | \$956.22 | UKG INC | srv | \$1,369.68 |
| BOB BARKER CO INC | sup | \$960.87 | FIBER PLATFORM LLC | srv | \$2,458.31 |
| BRYAN HEALTH-HEALTH INFO MNGT | srv | \$20.20 | VERIZON | srv | \$316.80 |
| CAPITAL BUSINESS SYSTEMS INC | srv | \$176.09 | VISA | srv | \$3,349.62 |
| CASEYS BUSINESS MASTERCARD | srv | \$779.74 | VISA | srv | \$249.67 |
| COLIN CAUDILL, SHERIFF | srv | \$198.20 | VISA | srv | \$2,152.22 |
| CHARTER COMMUNICATIONS | srv | \$10.49 | WESTLAKE ACE HARDWARE INC | sup | \$159.83 |
| CITY OF SYRACUSE | srv | \$141.54 | ALL STAR GLASS OF LINCOLN LLC | srv | \$1,015.00 |
| CODY'S U-SAVE PHARMACY #583 | srv | \$168.41 | ANTES FAMILY HARDWARE | sup | \$84.10 |
| COLUMN SOFTWARE PBC | srv | \$46.05 | B'S ENTERPRISES INC | srv | \$920.00 |
| DAS STATE ACCOUNTING-CENTRAL FINANC | srv | \$844.80 | BRANDON BERNER | misc | \$500.00 |
| DEPT OF CORRECTIONAL SERVICES | srv | \$221.78 | BIG RED DRAINAGE PIPE SUPPLY INC | srv | \$6.85 |
| DES MOINES STAMP MFG CO | sup | \$81.00 | BIG RED SAWMILL & LUMBER | srv | \$22.00 |
| DOUGLAS TIRE INC | srv | \$3,016.02 | CONSOLIDATED RURAL WATER DIST #1 | srv | \$142.50 |
| EAKES OFFICE SOLUTIONS | sup | \$2,062.62 | FRONTIER COOPERATIVE | srv | \$85.00 |
| ELECTION SYSTEMS & SOFTWARE INC | srv | \$6,759.97 | GRAINGER DEPT 861343408 | sup | \$1,128.21 |
| FAIRFIELD INN & SUITES KEARNEY | srv | \$3,373.65 | HOPKINS AUTOMOTIVE INC | srv | \$196.57 |
| FAREWAY STORES INC | sup | \$1,295.43 | INLAND TRUCK PARTS COMPANY | srv | \$313.52 |
| FIRST CONCORD | srv | \$135.00 | J & A TRAFFIC PRODUCTS | srv | \$462.00 |
| GALLS LLC | sup | \$769.37 | MAINELLI WAGNER & ASSOCIATES INC | srv | \$736.90 |
| GREAT PLAINS UNIFORMS LLC | sup | \$1,249.90 | MARTIN-MARIETTA AGGREGATES | srv | \$67,561.92 |
| HENRY MOTORS SOUTH INC | srv | \$209.36 | MATHESON TRI-GAS, INC | srv | \$73.89 |
| HOMETOWN LEASING | srv | \$284.79 | MEESKE AUTO PARTS | srv | \$627.82 |
| JUNIOR VERNON HUGHES | srv | \$175.00 | MIDWEST CDL TRAINING LLC | srv | \$360.50 |

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|-------------------------------------|------|------------|---|------|------------|
| KAYLA KREIFEL | mil | \$23.80 | NEBRASKA MACHINERY COMPANY | srv | \$3,397.98 |
| NICKOLA KREIFELS | reim | \$21.54 | NEBRASKA DEPT OF REVENUE | tax | \$1,566.00 |
| LANCASTER COUNTY SHERIFF | srv | \$7.40 | OPPD | srv | \$28.37 |
| LANT HARDWARE | sup | \$164.97 | RDO TRUCK CENTERS LLC | srv | \$258.15 |
| LARSON MOTORS INC | srv | \$377.13 | RURAL WATER DISTRICT #3 | srv | \$33.00 |
| KORY LIND | srv | \$600.00 | SYRACUSE MOTOR SUPPLY, INC | srv | \$216.81 |
| MONTY LOVELACE | mil | \$12.60 | THOMSON OIL CO | srv | \$84.41 |
| MERZ INK | srv | \$150.00 | VILLAGE OF DOUGLAS | srv | \$71.20 |
| MILLER FAMILY DENTISTRY | srv | \$102.00 | VILLAGE OF PALMYRA | srv | \$26.00 |
| ANGELA M MINAHAN DBA REINSCH, | srv | \$2,593.50 | VISA | srv | \$509.77 |
| MULTICOUNTY INFORMATION PROGRAMMING | srv | \$2,404.23 | VISA | srv | \$315.00 |
| N C UTILITIES | srv | \$5,354.81 | YANT EQUIPMENT INC | srv | \$428.00 |
| NACO | reg | \$1,825.00 | REVIZE LLC | srv | \$1,500.00 |
| NATIONAL COLLEGE FOR DUI DEFENSE | dues | \$50.00 | MALY MARKETING | srv | \$940.00 |
| NCDA | srv | \$400.00 | WKB LLC | srv | \$2,000.00 |
| NEBRASKA CITY CENTER FOR CHILDREN | rent | \$5,765.25 | CITIZEN PRINTING CO | srv | \$395.00 |
| NEBRASKA CLERK OF DISTR COURT ASS'N | dues | \$50.00 | CITY OF NEBRASKA CITY | misc | \$1,869.23 |
| DEBBIE NIEDERMEYER | mil | \$16.80 | LANGUAGE LINE SERVICES INC | srv | \$81.44 |
| OREILLY AUTOMOTIVE INC | sup | \$35.16 | WINDSTREAM ACCT 091517042 | srv | \$1,142.68 |
| OTOE COUNTY COURT | srv | \$523.00 | WINDSTREAM (E911 ACCOUNTS) | srv | \$458.40 |
| JENNIFFER PANKO-RAHE | reim | \$98.00 | JACOB BABB | reim | \$1,508.31 |
| PAPER TIGER | srv | \$149.00 | FAIRBURY LIGHT & WATER | srv | \$74.49 |
| PAPILLION SANITATION | srv | \$135.56 | NORRIS PUBLIC POWER DISTRICT | srv | \$63.55 |
| ANGELA PARSONS | srv | \$300.00 | JEFF ROWELL | reim | \$241.86 |
| DAVID J PARTSCH | reim | \$280.00 | BROWN GLASS CO INC | srv | \$142.00 |
| PINPOINT COMMUNICATIONS INC | srv | \$256.75 | MADSEN ELECTRIC LLC | srv | \$312.60 |
| REGION V SYSTEMS | srv | \$8,427.00 | MEAD LUMBER DO-IT-BEST INC | sup | \$95.84 |
| REGISTER OF DEEDS CHECKING ACCT | reim | \$192.09 | SECURITY EQUIPMENT INC | srv | \$633.82 |
| JANIS A RIEGE, CLERK OF D.C. | srv | \$144.00 | Claims \$190,432.45; Payroll \$357,063.86 | | |
| SAMS CLUB/SYNCHRONY BANK | srv | \$1,063.90 | Grand Total \$547,496.31 | | |

Freshman made a motion, seconded by Cole, to audit and sign payroll claims. Voting aye were Crownover, Cole, Sornson, Freshman, and Parsons. Nay – none. Motion carried.

Chairman Sornson acknowledged receipt of the monthly report from the Clerk of the District Court certifying fee collections in the amount of \$23,936.60 for the month of December 2024. Said report will be filed in the County Clerk's Office.

Chairman Sornson acknowledged receipt of the quarterly report from the County Sheriff denoting the amount of certain fees collected, from whom and for what service. The total amount received in the fourth quarter of the year was \$11,970.49

Chairman Sornson acknowledged receipt of the financial reports for quarter ending December 31, 2024, of the petty cash accounts held by Jenny Bassinger, County Clerk; Gregg Goebel, Emergency Management; Ruth Ann Weddle, Register of Deeds; Colin Caudill, Sheriff; Jenniffer Panko-Rahe, County Attorney; Janis Riege, Clerk of the District Court and Dana Ritchheart, County Court Magistrate. Said reports will be kept on file in the County Clerk's Office.

Sornson opened a public hearing to hear comments regarding a Class C liquor license application submitted by Fox Creek Landing, LLC. Kevin Knorr, owner, stated that the building was originally built to house a drone business and with a potential event/wedding venue in mind. The liquor license would be for events and/or

weddings. There were no other public comments, and Sornson closed the public hearing. Parsons made a motion, seconded by Cole, to approve a Class C liquor license application submitted by Fox Creek Landing, LLC. Voting aye were Cole, Sornson, Freshman, Parsons, and Crownover. Nay – none. Motion carried.

A KENO application was submitted by Lewis and Clark Visitor Center in the amount of \$10,000.00. Doug Friedli, representing Lewis and Clark Visitor Center explained that the organization is building a fort area at the Center. Five cabins have been built, and they are requesting funds to complete the surrounding wall of the fort. The funds would be used to gather and transport logs and the construction of the wall. He stated that the project could increase the number of visitors to the Center and that would benefit the City of Nebraska City and Otoe County with the visitors staying and/or shopping in the area. Cole made a motion, seconded by Crownover, to approve the KENO fund application submitted by the Lewis and Clark Visitor Center in the amount of \$10,000.00. Voting aye were Sornson, Freshman, Parsons, Crownover, and Cole. Nay – none. Motion carried.

The Collective Bargaining Agreement between Nebraska Public Employees Local 251 representing Otoe County Road/Highway Employees and Otoe county was tabled until the January 28, 2025 meeting.

Parsons made a motion, seconded by Cole, to adopt Resolution #1-14-25-1 authorizing the increase of fees collected by Otoe County for driveway permits, issuance of 911 addresses, and right of way permits. The fees will double the previous amounts making the new fee schedule to be: Occupy County Right of Way with Driveway \$50.00; 911 Address Sign \$50.00; and Construct Utilities on County Right of Way per plow or bore \$100.00. Voting aye were Freshman, Parsons, Crownover, Cole, and Sornson. Nay – none. Motion carried.

Brian Briley, Roads Lead Supervisor, presented a road report.

There being no further business to come before the Board at this time, and since all items on the agenda have been disposed of Chairman Sornson declared this meeting adjourned at 9:00 a.m. The next regular meeting will be held on January 28, 2025.

I, Jennifer Bassinger, County Clerk of Otoe County, do hereby certify that the above minutes were taken by me, and are true and correct to the best of my knowledge, and I therefore set my hand and affix the county seal this 14th day of January 2025.

Jennifer Bassinger
Otoe County Clerk