

March 11, 2025
Corrected Minutes

The Otoe County Board of Commissioners convened in regular session at 8:30 a.m. on March 11, 2025, to audit and sign regular claims and payroll claims and to take care of such other matters as are on the agenda for this meeting. Advance notice of this meeting was published in the Nebraska City News Press and posted in at least three public places, including the County's website. This meeting was open to the Public, and the agenda was kept current, and is on file for public inspection at the office of the Otoe County Clerk during regular business hours.

The meeting was called to order by Commissioner Jerad Sornson. Answering present at roll call were Commissioner Sornson, Commissioner Freshman, Commissioner Parsons, Commissioner Crownover, and Commissioner Cole.

Commissioner Sornson informed the public in attendance that a current copy of the Open Meetings Act is posted near the door of the meeting room. Additional copies are available upon request.

Freshman made a motion, seconded by Cole, to accept the agenda as posted. There being no further discussion, Chairman Sornson called for a vote. Voting aye were Sornson, Freshman, Parsons, Crownover, and Cole. Nay – none. Motion carried.

Crownover made a motion, seconded by Parsons, to accept the minutes from the previous meeting and not have them read as each member was furnished with a copy of same. There being no further discussion, Chairman Sornson called for a vote. Voting aye were Commissioners Freshman, Parsons, Crownover, Cole, and Sornson. Nay – none. Motion carried.

Having reviewed the regular claims in advance of this meeting, Freshman made a motion, seconded by Cole to approve payment of the regular claims. Voting aye were Parsons, Crownover, Cole, Sornson, and Freshman. Nay – none. Motion carried.

Claims Approved March 11, 2025

AMAZON CAPITAL SERVICES	sup	\$246.54
AMAZON CAPITAL SERVICES	sup	\$322.82
AMAZON CAPITAL SERVICES	sup	\$59.60
AMERICAN RECYCLING & SANITATION INC	srv	\$447.61
ARBOR BANK	srv	\$70.00
	srv,	
HOWARD BEBOUT	mileage	\$33.80
CAPITAL BUSINESS SYSTEMS INC	srv	\$176.09
CASEYS BUSINESS MASTERCARD	srv	\$55.39
COLIN CAUDILL, SHERIFF	srv	\$113.00
CEDARS YOUTH SERVICES, INC	srv	\$1,656.00
CHARTER COMMUNICATIONS	srv	\$249.13
CHERRYROAD MEDIA INC	srv	\$2,992.50
CITY OF SYRACUSE	srv	\$352.97
CVSOAN C/O TOM REIMERS, TREASURER	dues,reg	\$220.00
DAS STATE ACCOUNTING-CENTRAL FINANC	srv	\$844.80
DOUG DELHAY	srv,mileage	\$35.20
DEPT OF CORRECTIONAL SERVICES	srv	\$35.01
EAKES OFFICE SOLUTIONS	sup	\$2,937.27
FANKHAUSER,NELSEN,WERTS & ZISKEY	rent	\$600.00
FAREWAY STORES INC	sup	\$1,433.64
FIRST CONCORD	srv	\$140.00

FIRST CONCORD	srv	\$13,209.74
GALLS LLC	sup	\$513.88
GREAT PLAINS REPORTING COMPANY	srv	\$306.50
DANIEL HODGES	srv,mileage	\$47.80
HOLIDAY INN KEARNEY/YOUNES SOUTH	srv	\$249.90
HOMETOWN LEASING	srv	\$284.79
JUNIOR VERNON HUGHES	srv	\$120.00
KNOWBE4 INC	srv	\$2,430.00
LANT HARDWARE	sup	\$7.99
LARSON MOTORS INC	srv	\$2,304.42
CRAIG ROTTER DBA	srv	\$70.00
MILLER FAMILY DENTISTRY	srv	\$63.00
MILLER FARRELL INSURANCE	srv	\$30,631.33
ANGELA M MINAHAN DBA REINSCH,	srv	\$180.50
MULTICOUNTY INFORMATION PROGRAMMING	srv	\$2,277.27
JENNIFER A MIRALLES	srv	\$712.35
MRFIVETONINE	srv	\$577.50
NACO	reg	\$80.00
NASPPG INSURANCE SERVICES	srv	\$1,088.00
NE LAW ENFORCEMENT TRAINING CENTER	srv	\$75.00
NEBRASKA CITY CENTER FOR CHILDREN	srv,rent	\$7,351.44
NELSEN RENTALS	rent	\$1,500.00
CHAD NEUBAUER	srv,mileage	\$21.20
OREILLY AUTOMOTIVE INC	sup	\$29.98
PAPER TIGER	srv	\$149.00
ANGELA PARSONS	srv	\$300.00
PARTNERS FOR OTOE COUNTY	srv	\$3,180.00
PINPOINT COMMUNICATIONS INC	srv	\$246.75
THOMAS PRICKETT DBA REINSCH	srv	\$826.50
QUADIENT FINANCE USA INC	sup	\$2,062.70
JANIS A RIEGE, CLERK OF D.C.	srv	\$108.00
SAMS CLUB/SYNCHRONY BANK	sup	\$286.67
DAVID SCHMITZ	srv	\$101.50
STEPHANIE SHRADER	srv,mileage	\$35.20
TECHNOLOGY GROUP SOLUTIONS LLC	srv	\$1,440.00
TK ELEVATOR CORPORATION	srv	\$8,804.94
FIBER PLATFORM LLC	srv	\$2,458.31
VISA	srv	\$3,796.51
VISA	sv	\$182.80
VISA	srv	\$2,182.12
RICHARD WARNER	srv,mileage	\$48.50
WESTLAKE ACE HARDWARE INC	sup	\$22.15
CHERI WIRTHELE	srv,mileage	\$42.20
BENEFIEL TRUCK REPAIR & TOWING	srv	\$171.72
CONSOLIDATED RURAL WATER DIST #1	srv	\$142.50
FRONTIER COOPERATIVE	srv	\$85.00
GRAINGER DEPT 861343408	sup	\$110.64
HOPKINS AUTOMOTIVE INC	srv	\$145.01

INLAND TRUCK PARTS COMPANY	srv	\$490.20
J & A TRAFFIC PRODUCTS	sup	\$156.31
MARTIN-MARIETTA AGGREGATES	srv	\$44,887.14
MATHESON TRI-GAS, INC	srv	\$70.75
MENARDS-LINCOLN STORE SOUTH	sup	\$201.70
MICHAEL TODD & COMPANY INC	sup	\$1,397.60
MURPHY TRACTOR AND EQUIPMENT CO.INC	srv	\$674.63
N C UTILITIES	srv	\$645.63
NAPA AUTO	sup	\$80.11
NEBRASKA MACHINERY COMPANY	srv	\$17,137.67
OPPD	srv	\$30.53
PAPILLION SANITATION	srv	\$79.36
SAFETY KLEEN SYSTEMS INC	sup	\$797.60
SCHLEGEL AUTOMOTIVE INC	srv	\$378.39
SYRACUSE LUMBER CO	sup	\$244.88
TYS OUTDOOR POWER & SERVICE	sup	\$495.43
VILLAGE OF DOUGLAS	srv	\$70.40
VILLAGE OF PALMYRA	srv	\$26.00
VISA	srv	\$338.69
WHETROCK INC	srv	\$18,557.38
KIMMEL ORCHARD AND VINEYARD	cont	\$5,609.00
KREGEL WINDMILL FACTORY MUSEUM	cont	\$5,609.00
LEWIS&CLARK GREAT PLAINS TOUR. FUND	cont	\$1,500.00
NEBRASKA CITY CREATIVE DISTRICT	cont	\$13,950.00
NEBRASKA CITY TOURISM & COMMERCE	cont	\$22,550.00
PALMYRA COMMUNITY FOUNDATION, INC	cont	\$4,000.00
WKB LLC	srv	\$1,000.00
TRANS UNION RISK AND ALTERNATIVE	srv	\$210.00
DOUGLAS RESCUE	cont	\$10,000.00
LANGUAGE LINE SERVICES INC	srv	\$27.36
WINDSTREAM ACCT 091517042	srv	\$1,142.68
CENTURY LINK	srv	\$3,599.84
		\$260,040.96

Freshman made a motion, seconded by Cole, to audit and sign payroll claims. Voting aye were Crownover, Cole, Sornson, Freshman, and Parsons. Nay – none. Motion carried.

Parsons made a motion, seconded by Cole, to re-appoint Jill Ford and Brandon Schuster to the Otoe County Visitors Committee board for the term of December 31, 2024 – December 31, 2028. Voting aye were Cole, Sornson, Freshman, Parsons, and Crownover. Nay – none. Motion carried. *This action item was omitted from the original minutes in error and the Board of Commissioners approved the correction during the April 22, 2025, meeting.

Chairman Sornson acknowledged receipt of the monthly report from the Clerk of the District Court certifying fee collections in the amount of \$55,112.58 for the month of February 2025. Said report will be filed in the County Clerk's Office.

Cole made a motion, seconded by Freshman, to approve providing a letter of support to Pinpoint for network expansion and growth. Pinpoint had presented at a previous meeting to update on their plan for network

expansion and an application for the NBEAD program. Voting aye were Sornson, Freshman, Parsons, Crownover, and Cole. Nay – none. Motion carried.

Freshman made a motion, seconded by Crownover, to adopt Resolution #3-11-25-2 to direct the County Attorney to institute foreclosure of lien on a Certificate of Tax Sale. The County Certificate number is 4697, Parcel #004933500, in the amount of \$146.19. Voting aye were Freshman, Parsons, Crownover, Cole, and Sornson. Nay – none. Motion carried.

Freshman made a motion, seconded by Cole, to adopt Resolution #3-11-25-3 to adopt a policy to verify vendors are registered and in good standing with the Systems for Award Management (SAM) with the county expends federal funds of \$25,000 annually to the individual vendor. The policy will be that the department planning to expend federal funds will need to verify the registration and good standing with SAM prior to making a purchase or contract. Voting aye were Parsons, Crownover, Cole, Sornson, and Freshman. Nay – none. Motion carried.

Tom Farrell, Miller Farrell Insurance, was present to discuss a risk control report provided by Travelers Insurance. An agent visited County and Ag Society buildings. It was indicated that there should be no flammable material or objects within 36 inches of an electrical panel, and it was recommended to tape or paint the area as a visual indicator. It was noted that the sheriff/jail facility is not protected by an automatic sprinkler. It was recommended in the document to install automatic sprinklers. Mr. Farrell noted that the building is all masonry and at a low risk of burning. A permit was provided and noted that it should be completed if a vendor will be performing Hot Work (cutting, welding, etc.). The permit outlines the expectations and precautions for the vendor. The county may need to provide responses to the recommendations and Mr. Farrell stated that he could assist if needed.

Freshman made a motion, seconded by Crownover, to approve changing the enrollment waiting period from 90 days to 60 days for new employees for vision insurance, Flex Spending Account (FSA) life insurance, and short-term disability insurance, and to update the continuance of vision insurance through month end to match the health and dental benefits. Currently these products are offered at 90 days while health and dental insurance is offered at 60 days, with health and dental being provided through the month of the last day worked. Vision insurance is currently terminated for the month if the last day is the 1st – 15th, or through the month if the last day is after the 15th. This change will make all benefits available after 60 days and coverage continuance/termination the same. Voting aye were Crownover, Cole, Sornson, Freshman, and Parsons. Nay – none. Motion carried.

There was discussion of a weather delay/closure policy. A policy will be created and presented at a future meeting.

Josh Helenhouse requested to purchase county owned parcel #999555196. The parcels legal description is Section 2, Township 8, Range 9 in the N ½ of SE 1/4 , 3.22 ac, South Palmyra. Mr. Helenhouse stated that he is looking at a portion of the parcel, not in entirety. The land would be used for an easement for a neighboring property. Jenniffer Panko-Rahe, County Attorney, stated if the board decided to place the property for sale, it would need to be advertised and completed through public auction. Chairman Sornson stated that research would need to be done on the property. No action was taken at the meeting.

Sornson opened a public hearing to hear comments regarding the 2025 One-and-Six Year Road Plan. There was no public comment. Commissioner Cole stated that he had received questions regarding projects that had been listed on previous One-and-Six Year Plans that have not been completed. The ones in question were ditching projects and Brian Briley, Road Lead Supervisor, stated that ditching projects are maintenance and would not need to be within the plan. The public hearing was closed. Cole made a motion, seconded by Freshman, to adopt Resolution #3-11-25-4 approving the 2025 One-and-Six Year Plan. Voting aye were Cole, Sornson, Freshman, Parsons, and Crownover. Nay – none. Motion approved.

Sornson made a motion, seconded by Freshman, to approve the applicability of 90-day sick and vacation day accruals for road department employees. The current Collective Bargaining Agreement did not provide clarification on how the accruals would be applied – employees hired after the contract date or employees

reaching their 90-days within the new contract date. Jenniffer Panko-Rahe, County Attorney, and Tony Burkhalter, Union President, proposed and recommended that employees hired on a date that allowed their 90-day anniversary to be within 2025 to be granted the 20 hours of vacation pay. In reviewing the CBA, road employees start accruing sick leave after the completion of their probationary period, not a set day. Voting aye were Sornson, Freshman, and Crownover. Nay – Parsons. Abstain – Cole.

Brian Briley, Roads Lead Supervisor, presented a road report.

An interview for the Surveyor and Planning & Zoning Administrator positions was held. One resume was received by the deadline and the board interviewed Dan Thomson. The approval/denial of the appointment for the position is scheduled for the March 25, 2025, Commissioners' meeting.

There was no public comment.

There being no further business to come before the Board at this time, and since all items on the agenda have been disposed of Chairman Sornson declared this meeting adjourned at 9:45 a.m. The next regular meeting will be held on March 25, 2025.

I, Jennifer Bassinger, County Clerk of Otoe County, do hereby certify that the above minutes were taken by me, and are true and correct to the best of my knowledge, and I therefore set my hand and affix the county seal this 11th day of March 2025.

Jennifer Bassinger
Otoe County Clerk